

COMPANY profile 2022



RAJ OVERSEAS LTD.
A Trusted Name in Manpower

Introduction



We Are Delighted To Take The Opportunity In Introducing Ourselves As One Of The Most Professional & Leading Government Authorized Manpower Agency in Bangladesh And Have Already Deployed 135,000 Skilled, Semi Skilled And Unskilled Workers Including High Ranking Personnel In Different Parts Of The World..

Having Successfully Been In The Trade Of Human Resource Allocation In The Asia And Middle East Region For Almost Twenty Five Years, We Promise You And All Our Clients Two Things :

Firstly:

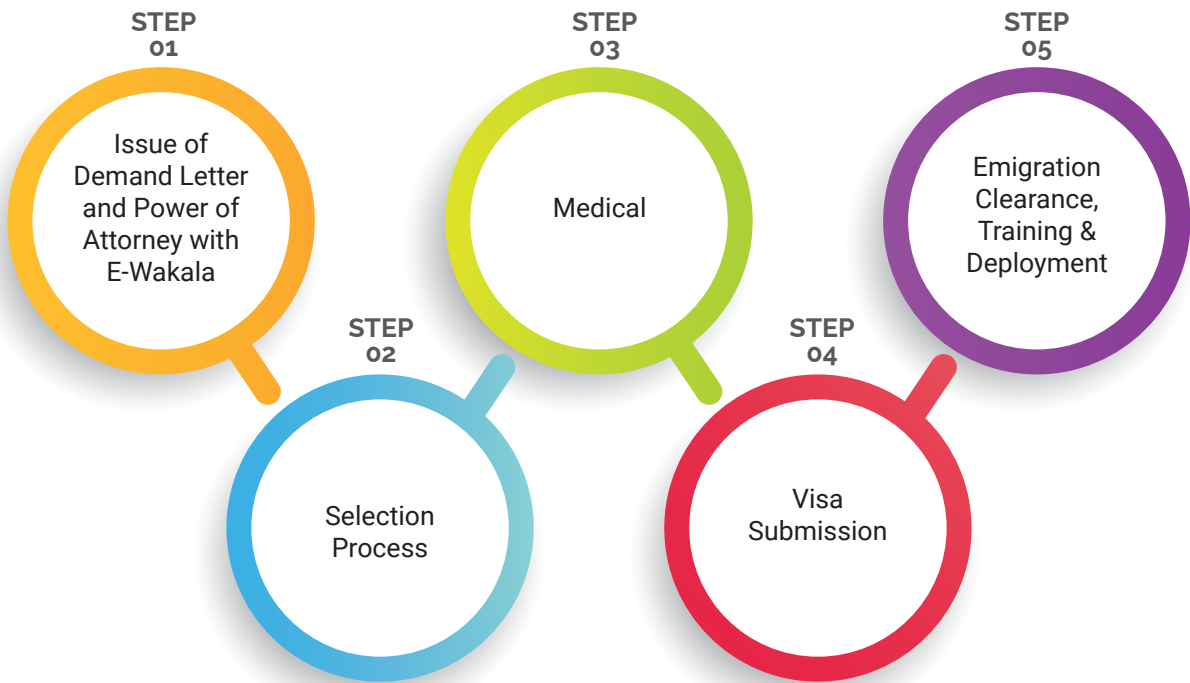
The Wealth Of Our Experience Which You Will Find In Our Perpetual Need For Professionalism.

Secondly:

We Will Do What It Takes Every Time To Provide The Right Candidates For The Right Job At The Right Time.

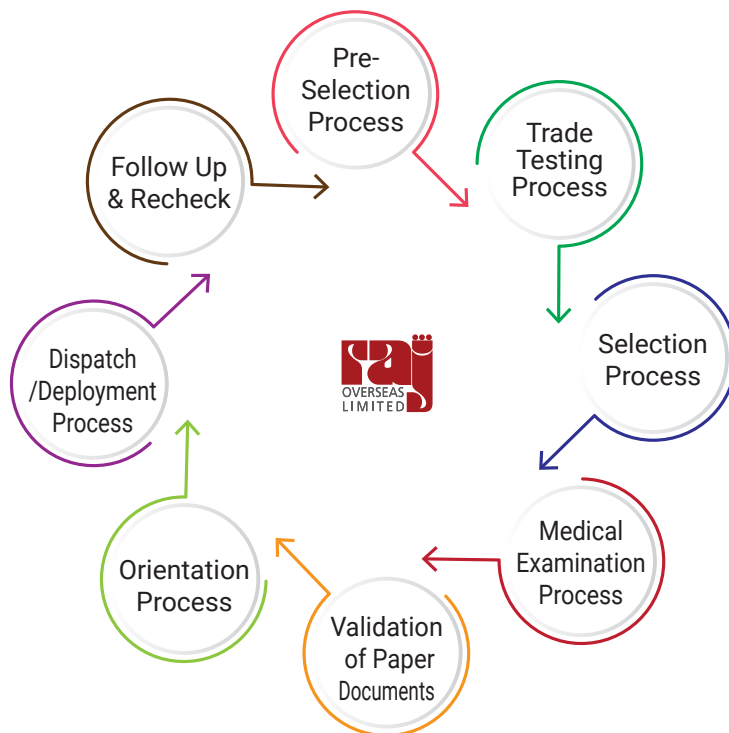


Deployment Flow Chart

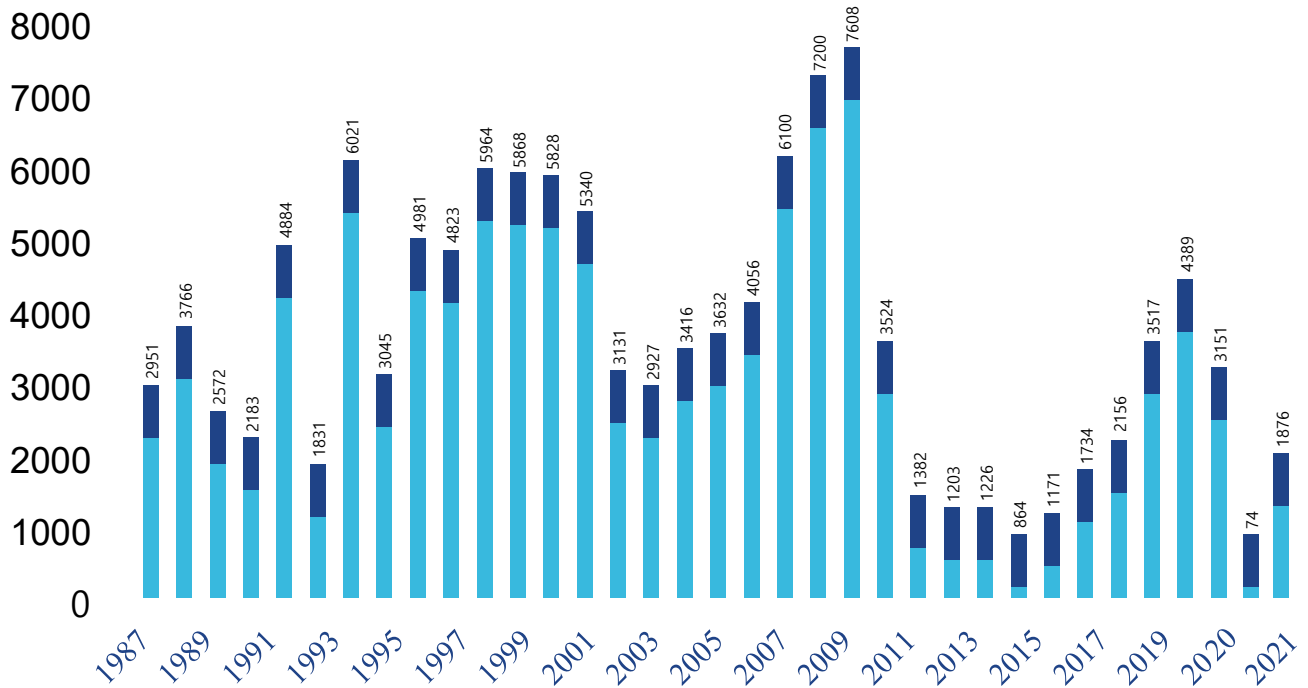


Total Lead Time – 40 ~ 45 Days

Manpower System



Deployment Chart



Core Competencies

1. Raj Overseas Ltd Is One Of The Oldest Government Approved Manpower Agencies In Bangladesh
2. Strong Human Resource Recruitment Team Which Collect People From Corners Of The Country.
3. Own Medical Facility.
4. Own Training And Skill Development Center.
5. Own Travel Agency.

Our Manpower Pool / Data Bank

- People From Existing Project
- Skilled Category Collected By Recruitment Team

Organization Chart

Chairman
Iftekhar Uddin Ahmed

Managing Director
Khandakar Shamsul Alam

Director Admin
Adnan Khandakar

Director Admin
Adnan Khandakar

Dispatch

Sr.executive
Pradip

Protocol Officer
Mahendra

Excutive
Masud

Excutive
Rana

Communication

Head Of Comm
Nadim

Sr. Executive
Raju

Sr Executive
Islam

Office Boy
Sohel

Recruiting

Recruite Eng.
Abdul Razzaque

Asst Eng.
Obaidur

Head Hunter
Shourov

Head Hunter
Novel

Excutive
Rubel (Medical)

Office Boy
Asik

Admin

Admin Manager
Mohammad Ali

Office Boy
Dilip

Account

Acc. Manager
Nazmul

Accountant
Titu

Accountant Asst
Raihan

Office Boy
Rashed

Visa

Sr. Excutive
Shaiful Rahman

ETC

SECURITY
4 Persons

COOK
1 person

Driver
6 persons

Training Center

BRIEF
DESCRIPTION
OF
OPERATIONAL
FACILITIES

CURRICULUM
AND TRAINING
REGIMES
OFFERED

COMPLETED
COURSES

INSTRUCTORS

Crest Training & Testing Center 2020



Brief Description Of Operational Facilities

Raj Training & Testing Centre

1. Location :

Crest Training Centre Located At Holding No. 398 Dhour Main Road, Ward – 2, Block - D, Uttar Raja Bari, Turag, Dhaka , Bangladesh. Has And Operational Square Footage (Including Accommodation) Of 24000 Sq Feet , Located In The Centre Commercial Area In The Outer Bounds Of Dhaka City. The Location Facilitates The Trainee Persons.

2. Operations :

Operations Will Include Training Course For Electro Mechanical And Construction Fields, With The Courses Ranging From 2 To 6 Weeks For Each Individual Course, Dependant On The Level Of Initial Proficiency In A Given Field. Trainees May Also Invest In 14 Weeks Intensive Courses Such As : 6weeks (1g To 4g) Followed By 4 Weeks (4g To 66g) Then 2 Weeks (6g To Tig) . A Detailed Extension Of The Curriculem Will Follow In Subsequent Sections.

3. Personnel

Training Personnel With Extensive Practical Experience Will Be On Site To Overseas All Trainees And Conduct The Courses. Part Of This Team Will Include Foreign Trained Personnel With First Hand Experience Of The Job At Hand

4. Equipment :

All Necessary Equipments : Welding Machines, Gas Cutter, Lathe Machines, Grinding Machines, Drill Machines, And Other Necessary Construction Related Aids, Including All Safety Aids, Including A Fire Fighting Unit Are Also Available At The Facility. A 500 Kva Electrical Substation With All Accessories And Equipments Including Generator Facilities Are Available Such As To Avoid Unnecessary Delays In Training Due To Frequent Power

5. Trainee Facilities :

Full Furnished Accommodation And Medical Will Be Provided Free Of Cost To All Candidates Who Require Said Services. A Fully Staffed Cafeteria Will Also Be Operational, For All Trainer, Management, Staff And Trainees.

Crest Training Center

1. Location :

The Crest Training Centre Located At Kamarpara , Uttara, Dhaka , Bangladesh. Has And Operational Square Footage (Including Accommodation) Of 14526 Sq Feet (1350 Sq .m), Located In The Centre Commercial Area In The Outer Bounds Of Dhaka City. The Location Facilitates The Trainee Persons.

Brief Description Of Operational Facilities

3. Personnel :

Training Personnel With Extensive Practical Experience Will Be On Site To Overseas All Trainees And Conduct The Courses. Part Of This Team Will Include Foreign Trained Personnel With First Hand Experience Of The Job At Hand

3. Equipment :

All Necessary Equipments : Welding Machines, Gas Cutter, Lathe Machines, Grinding Machines, Drill Machines, And Other Necessary Construction Related Aids, Including All Safety Aids, Including A Fire Fighting Unit Are Also Available At The Facility. A 500 Kva Electrical Substation With All Accessories And Equipments Including Generator Facilities Are Available Such As To Avoid Unnecessary Delays In Training Due To Frequent Power Outages.

Facilities Photo



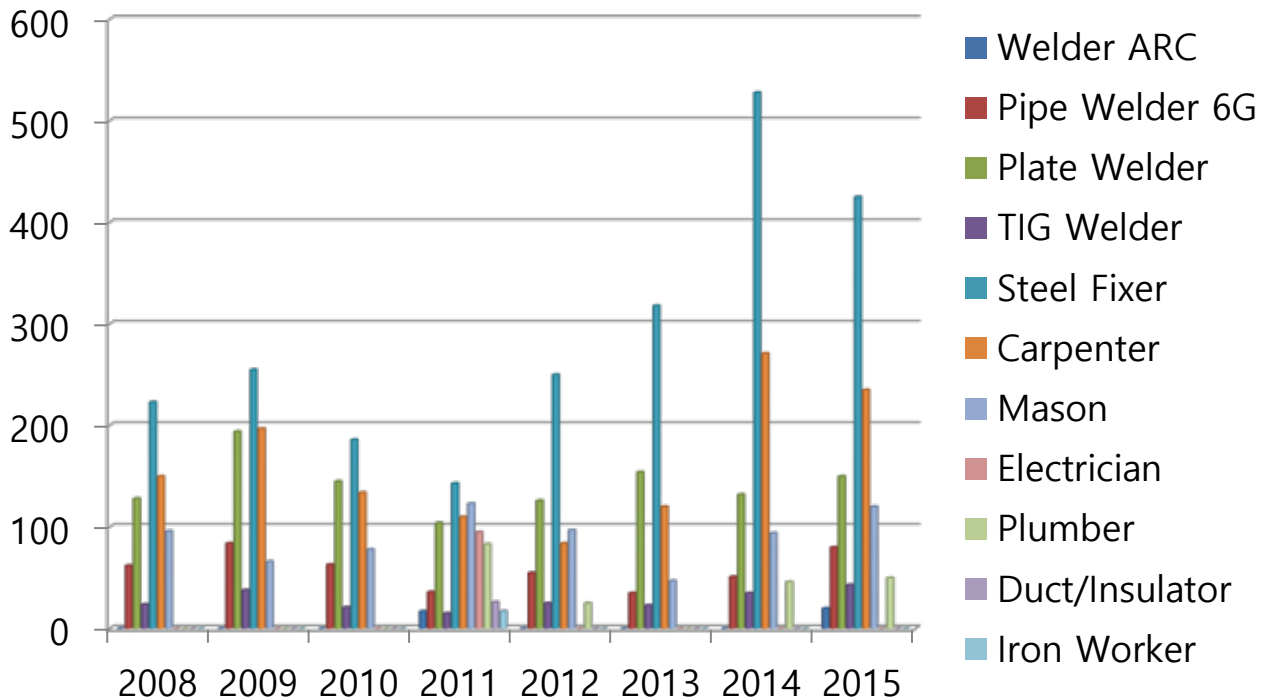
Facilities Photo



Curriculum And Training Regimes Offered

SL.#	Name of Course	Duration(Weeks)	QTY.	Cost
1	Welder ARC (1G ~ 4G)	6 Weeks	30 Persons	320 US\$
2	Welder Pipe 6G	6 Weeks	30 Persons	450 US\$
3	Welder Plate	2 Weeks	30 Persons	120 US\$
4	Welder TIG (Normal)	2 Weeks	20 Persons	170 US\$
5	Welder TIG (Pipe)	2 Weeks	20 Persons	250 US\$
6	Steel Fixer / Rebar	4 Weeks	30 Persons	115 US\$
7	Carpenter	4 Weeks	30 Persons	115 US\$
8	Mason	4 Weeks	30 Persons	115 US\$
9	Electrician	4 Weeks	30 Persons	115 US\$
10	Plumber	4 Weeks	20 Persons	130 US\$
11	Ductman	4 Weeks	20 Persons	130 US\$
12	Insulator	4 Weeks	20 Persons	130 US\$
			310 Persons	

Completed Courses



Curriculum And Training Regimes Offered

SL.#	Job	Name	Date Of Birth	Certificates	Certificates
1	Chif Engineer	Md. Aman Ullah Bahar	1966	B.Sc	18 Years
2	Electrical Engineer	Mohd Hamin Bhuiyan	1977	B.Sc	8 Years
3	Mechanical Engineer	Md. Rabiul Islam	1977	B.Sc	9 Years
4	Civil Engineer	Md. Abdul Latif	1969	B.Sc	13 Years
5	Welding Instructor	Haider	1982	Diploma	7 Years
6	Duct/insulator Instructor	Billal Hossain	1981	Diploma	7 Years
7	Plumber Instructor	Mohi Uddin	1986	Diploma	5 Years
8	Civil Instructor	Mohd. Nurul Islam	1973	Diploma	6 Years
9	Electrical Instructor	Md. Sumon Ali	1960	Diploma	15 Years
10	Instructor Assistant	Nurul Haque	1986	-	3 Years

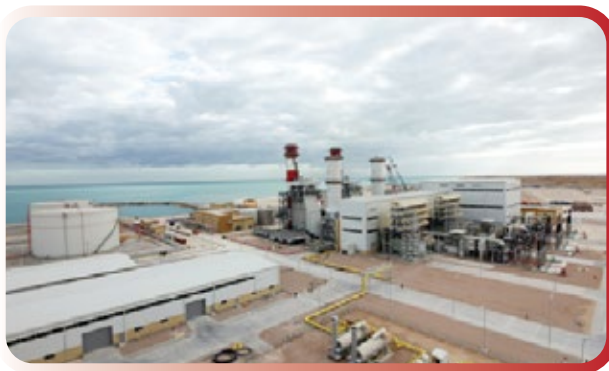
Successful Deployment



Daewoo Fertilizer Project-algeria



Daewoo Benghazi Power Plant -libya



Daewoo Misurata Power Plant -libya



Daewoo Rre Project -uae



Daewoo Gas-tank Project-nigeria



Daewoo Ship Repair Yard-oman



Daewoo Triploi Hotel Project-libya

- *daewoo Waterfront Project-qatar
- *daewoo Benghazi Medical Project-libya
- *daewoo Png Lng Project



Samsung C&t Cleveland Clinic Project-uae



Samsung C&t Deep Tunnel Project-uae



Samsung C&t Unclear Project-uae

- *samsung C&t Lusail Steel Box Bridge Qatar



Sk E&c Petroleum Institute Staff Accommodation Project-uae



Sk E&c Jac Project-singapore



Hanwha E&c Bismayah New City Project-iraq



Alec Terminal 3 Project-uae



Control & Application
Yas-marina Cercit Project-uae

Recruiting Documents



شركة السيد سيف للتوظيف
El Seif Recruitment Agency

DEMAND LETTER

Date: 25/09/2017 التاريخ: ٢٥/٠٩/٢٠١٧

M/S. Raj Overseas Ltd.
Lic No. RL-025/90, Block A, Bangladesh

Dear Sir,

We authorize you to recruit and send the following workers from Bangladesh against the visa No. 1301443741, dated 09/12/1438 هـ

Profession	No	Rank	الرتبة	الجنس	التعليم
Building Carpenter	05	9th	9th	05	05
Steel Fitter	05	9th	9th	05	05
Building Painter	05	9th	9th	05	05


Terms & Conditions

- Food provided by company.
- Accommodation, Transportation and Medical Company provided.
- Annual leave (21) days per year.
- Free Air Ticket both ways for every 2 yrs.
- Working hours (8) per day, (48) hours per week.
- Probation period (90) days.
- Period of contract (2) years.
- Overseas and other conditions shall be as per Saudi Labor Law.

These conditions will be as to deploy the workers as per the above mentioned terms.

BANKERS: Saudi - Al Rajhi Bank, Riy
South - British Bank, Riy
Africa - Al Fajr Bank, Addis Ababa, Riy

El Seif Demand Letter



إيمان
I-MANCO
Recruitment & Training

DEMAND LETTER

DATE: 06/06/2017 التاريخ: ٠٦/٠٦/٢٠١٧

M/S. RAJ OVERSEAS LTD.
House # 49, Road # 27 Block - A, BANANI, Dhaka 1213 BANGLADESH P.O. BOX 9001, License No. R.L.-025.

Please arrange the personnel in different positions from BANGLADESH, on our behalf for the recruitment as per the terms and conditions given below:-

No.	CATEGORY	Salary	الرتبة	الجنس	التعليم
1	LAUNDRY & IRON MAN	08.700	9th	05	05
2	PLUMBER	08.700	9th	05	05
3	MAISON GEN	08.700	9th	05	05
4	TABLER	08.700	9th	05	05
5	BARBER	08.700	9th	05	05
6	BOISHING PAINTER	08.700	9th	05	05
7	ELECTRICIAN	08.700	9th	05	05
8	FURNITURE CARPENTER	08.700	9th	05	05
9	MALE CLEANER	08.000	9th	05	05
10	FEMALE CLEANER	08.000	9th	05	05
11	ACCU. LABORER	08.000	9th	05	05
12	FEMALE HOSPITAL CLEANER	08.000	9th	05	05
13	CARGO LABORER	08.000	9th	05	05
14	AUTO MECHANIC	08.000	9th	05	05
15	AUTO ELECTRICIAN	08.000	9th	05	05
16	TELE FEELER	08.700	9th	05	05
17	MAISON	08.700	9th	05	05

Againt our Block via No. (1100505050) Dhaka 16951438 H

TERMS AND CONDITIONS

- Accommodation & Food Free
- Medical & Transport Free
- Free Air Passage both ways
- Vacation per year 21 days
- Contract Period 2 years

I - MAN CO. ABUJIBI COM

I-manco Demand Letter



ABV ROCK GROUP
Abv Rock Group

POWER OF ATTORNEY

Date: 25/12/2016 التاريخ: ٢٥/١٢/٢٠١٦

Know all man by these present that we, **ROCK GROUP CO. LIMITED**, hereby appoints **Raj Overseas Limited**, License No. R.L.-025/90 House No. 49, Road 27, Block A Hamani Dhaka, Bangladesh

to be our lawful attorney and agent to handle all necessary work including deposit of registration fees etc. with the migrant Govt. of Bangladesh signing all documents for their passport & passage.

This power of attorney valid for the recruitment of (94) Bangladesh workers under our block.
Visas Number : 1301332040
Date of issue : 2402/1438 H

This company is also authorized to make agreement, select them and also sign contract for this purpose on our behalf according to the demand letter.

Thanking you,

ALI HAMED S AL-EJIB
Human Resources Manager

Abv Rock Demand Letter



اقوات
AQUAT
Food Industries Company L.L.C

DEMAND LETTER

Date: 13/03/2017 التاريخ: ١٣/٠٣/٢٠١٧

Raj Overseas Limited
Lic No. RL-025 / 90
House No. 49, Road - 27, Block-A Hamani Dhaka, Bangladesh

Please arrange to recruit the following workers from Bangladesh against the block below against the block.

Visa Number : 1301332040
Date of issue : 2402/1438 H

CATEGORY	Qty	Salary	الرتبة	الجنس	التعليم
Labourer	200	990	9th	05	05
Total	200	Only	05	05	05

Terms & Conditions:

- Medical, Accommodation : Free
- Food : Free
- Transportation, Iqama : Free
- Air Passage (Both way) : Free
- Vacation per year : 21 Days
- Working hours per day : 8 hours & 6
- Period of Contract : 2 years
- All other terms & conditions as per Saudi Labour Laws.

Thanking you,

Engr. Ihsan S. AbuGhazwan
Chief Executive Officer
Aquat Food Industries Company L.L.C

Aquat Demand Letter

Recruiting Documents

Nestlé Water Factory Co. Ltd.
Joint - Venture Limited Liability
Paid Up Capital S.R. 15,000,000

شركة مصنع مياه نسلة المحدودة
ذات مسؤولية محدودة مسجلة
رأس المال الفلوق ١٥,٠٠٠,٠٠٠

DEMAND LETTER خطب طلب

Raj Overseas Limited
License No. RL-025500
House No.49 Road 27 Block A
Dhaka, Bangladesh

Please arrange to recruit the following Personnel on the terms and conditions given below against the block visa :

Visa No. : 130132904
Date : 24/01/1438 H

Category	Qty.	Salary (USD)
General Labor	87	800
Total	87	

Terms & Conditions:

- Food will be provided by the company.
- Accommodation, transportation, medical provided by the company.
- Contract Period - 2 years.
- Working Hours - 8 hrs per day six days work/week.
- Vacation period - 47 days after completing two years contract.
- Probationary period - 6 months.
- Visa charges will be borne by company.
- Company provides roundtrip air ticket while proceeding on contractual leave if re contract on one way ticket upon completing of contract.

جميع الشروط والبنود المذكورة في الطلبية المذكورة أعلاه هي شروط العمل التي سيتم العمل عليها.

Date: 24/01/1438 H

Signature: *[Signature]*
Name: **Dhakeri B. U. Harbi**
Title: **Administrative Manager**

Nestle Water Demand Letter

5 March 2012

M/S Raj Overseas Ltd
House No. 49
Bhikrampur Moulvi Hussain Chowdhury Sarak (Road No. 27)
Block - A, Barisal
P.O. Box 9022 Dhaka - 1213, Bangladesh
Tel: 88-02 9885491 9884780
Fax: 88-02 8822046

DEMAND LETTER

Dear Sir,

We would like to request you to recruit manpower for our SKEC/JAC project in Singapore as follow:

Serial Number	JOB TRADE	REQUIRED NO.	MONTHLY SALARY (USD)	Remarks
1	General worker	20	USD600.00	
	Total	20		

The terms and conditions for the recruitment is as follows:

- Duration of Contract: Two (2) years, (renewable)
- Place of Employment: Singapore
- Probationary period: Ninety (90) calendar days
- Working Hours: 44 normal hours plus fixed overtime 16hrs per week
- Transportation: Company will provide
- Food/Food allowance: Company will provide
- Accommodation: Company will provide
- Joining ticket: Company will provide
- Holidays: 12 days per calendar year
- As per Singapore Labour Law
- Return Air Ticket: As per Singapore Labour Law/Provide by the Employer
- Provision in regards to the disposal and Transportation of dead body of the employees: As per Singapore Labour Law/Provide by the Employer

All other terms and conditions, which are not mentioned herein, shall follow host country Labour Law

Signature: *[Signature]*
Name: **Soo Su Won (Mr)**
Title: **General Admin Manager**
Company: **SK E&C SINGAPORE BRANCH**

Site Office Address : Tomblow Avenue, Spring Island Tel: 65-69753011 Fax: 65-69751818
Reg Address: 20 Mandai Road #13-01A Mandai House Singapore 809117 Co. Reg. No. 988176346K

Sk E&c Singapore Demand Letter

Karbala Refinery Project, 3501, Southern Springs Road, Karbala City, Republic of Iraq
Ref No: HDGSK JV-E-008-17-0008
18th October 2017

To: **RAJ OVERSEAS LIMITED (RL-No:0025)**, address at **House 49, Road 27, Block - A, Barisal, Dhaka, 1213, Bangladesh**

DEMAND LETTER Serial No: 009/2018

We, HDGSK JV (HYUNDAI ENGINEERING & CONSTRUCTION, GS ENGINEERING & CONSTRUCTION, SK ENGINEERING & CONSTRUCTION and HYUNDAI ENGINEERING) request the following workers from Bangladesh to work in our company and would like to mobilize them to arrive in Iraq as soon as possible through RAJ OVERSEAS LIMITED (RL-No:0025). Therefore, we request your approval of the job under specific which is urgently needed at the job site.

Requested Job Trades:

Job Category	No. of Workers	Salary Range per Month USD	
		Min.	Max.
Engineer	20	1,000	1,500
Supervisor	30	800	1,200
Skilled	140	450	800
Semi-skilled	110	300	500
Total	300	300	1,500

Terms and Conditions:

- The contract is for (2) years. The worker will be on probation for (90) days will be confirmed on successful completion of probation period.
- The company will provide the following to the workers at the company's cost:
 - Air ticket to and of contract.
 - Accommodation with the basic furniture or allowance.
 - Transport from residence place to place of work and back.
 - Three time meal per day.
 - Medical treatment.
- The basic working day shall be composed of the basic (straight) hours per day and fixed workday overtime of (three) hours per days with overtime allowance.
- To be allowed annual or holiday leave based on completion of contract for next extension period.
- In case of injury to worker during work, the company will compensate to him/her in accordance with the applicable laws.

Signature: *[Signature]*
Name: **Abdul Wahid**
Title: **Project Manager**

Hdgsk Jb - Iraq Demand Letter

Hanwha city office, Newby Baghdad Kut Gm, Binayak, Baghdad City, Republic of Iraq
Phone: +964 780 521 9946 E-mail: iraq@hnc.com
Iraq Branch:

M/S. RAJ OVERSEAS LIMITED, Bhikrampur Moulvi Hussain Chowdhury Sarak (Road 27) House P.48, Block P.A, Barisal, Dhaka 1213, P.O.Box P Barisal 9002, Bangladesh.

DEMAND LETTER

We request the following workers from Bangladesh to work in our company and would like to mobilize them to arrive in Iraq as soon as possible through M/S. RAJ OVERSEAS LIMITED. Therefore, request your approval of this job under specific trades which are urgently needed at the job site.

Requested Job Trade:

Division	Job Category	No. of Workers	Salary Range Per Month USD	
			Min	Max
Building	Engineer	21	2000	4500
	Foreman	67	800	1500
	Skilled	369	400	800
	Unskilled	211	250	500
Civil	Admin	1	1000	1500
	Engineer	16	2000	4500
	Foreman	38	800	1500
	Skilled	187	400	800
Admin	Unskilled	209	250	500
	Operator	5	700	900
	Driver	1	400	600
	Foreman	1	2000	4500
PM	Foreman	3	800	1500
	Skilled	38	400	800
	Unskilled	16	250	500
	Admin	128	1000	1500
	Operator	7	700	900
	Driver	37	400	600
	Engineer	1	2000	4500
	Admin	1	1000	1500

Terms and Conditions:

The contract is for (2) years. The worker will be on probation for (90) days will be confirmed on successful completion of probationary period.

- The company will provide the following to the worker at the company's cost:
 - Air ticket to and of contract.
 - Accommodation with the basic furniture or allowance.
 - Transport from residence to place of work and back.
 - Three time meal per day.
 - Medical treatment.

The basic working day shall be composed of the basic (straight) hours per day and fixed workday overtime of (three) hours per days with overtime allowance.

To be allowed annual or holiday leave based on completion of contract for next extension period.

Signature: *[Signature]*
Name: **Abdul Wahid**
Title: **Project Manager**

Hanwha E&c - Iraq Demand Letter

Licence

১০০১ ১০০১
 Licence Number: RL- 025/90
 Name of the Agency: M/S. RAJ OVERSEAS LTD.
 Business Address: 32, NAHAPALAN, D.I.T. EXTENSION ROAD, DRAKA.
 Name of the Proprietor/ KHANDAKER SHAMSUL ALAM,
 Managing Partner/ WAL I. KALANSPA.
 Managing Director RS. I. MAHMOUDY
 with Permanent Address DIT, DRAKA.

১০০১
 RL- 025/90
 This licence is issued under Section 10 of the Immigration Ordinance, 1962 to carry on the business of a recruiting agency. The licence is not transferable nor it shall be used directly or indirectly by any person other than the person in whose favour it is issued.
 The Government reserves the right to suspend or to suspend the licence of any legal entity engaging any person.
 Md. Masumdar Siddiqui
 Director (Immigration, Employment and Training)
 Office of the People's Republic of Bangladesh
 Dated, Dhaka
 The 15th day of 2003

১০০১ ১০০১
 RL- 025/90
 Licence Renewed up to 31 DEC 2003
 Add. Director General, 31 DEC 2003
 ১০০১ ১০০১
 Licence Renewed up to 31 DEC 2004
 Add. Director General, 31 DEC 2004

১০০১ ১০০১
 RL- 025/90
 Licence Renewed up to 31 DEC 2007
 Add. Director General, 31 DEC 2007

১০০১ ১০০১
 RL- 025/90
 Licence Renewed up to 31 DEC 2009
 Add. Director General, 31 DEC 2009

১০০১ ১০০১
 RL- 025/90
 Licence Renewed up to 31 DEC 2007
 Director (Admin, Finance & Employment) 31 DEC 2007
 Licence Renewed up to 31 DEC 2009
 Md. NOMANUOL HOSSAIN
 Director (Immigration, Employment & Training)
 Gov. of Bangladesh

১০০১ ১০০১
 RL- 025/90
 Licence Renewed up to 31 DEC 2011
 Md. Akbarul Haque
 Deputy Secretary
 Director (Immigration, Employment and Training)
 Gov. of the People's Republic of Bangladesh
 Licence Renewed up to 31 DEC 2013
 INANIDER SARAFAT ALI
 Deputy Secretary
 Director (Immigration & Training)
 Gov. of the People's Republic of Bangladesh

১০০১ ১০০১
 RL- 025/90
 Licence Renewed up to 31 DEC 2016
 Md. Golam Mostafa Khan
 Director (Immigration, Employment & Training)
 Gov. of the People's Republic of Bangladesh

১০০১ ১০০১
 RL- 025/90
 Licence Renewed up to 31 DEC 2019
 Md. Tazul Islam
 Director (Immigration, Employment & Training)
 Gov. of the People's Republic of Bangladesh
 Licence Renewed up to 31.12.2022
 D M Atiqur Rahman
 Deputy Secretary
 Director (Immigration, Employment & Training)
 Gov. of the People's Republic of Bangladesh

Major Client



믿음 하나로 사랑을 짓는 동양종합건설





RAJ OVERSEAS LTD.

A Trusted Name in Manpower

House # 49, Road # 27, Block # A, Banani Dhaka-1213
P.O. Box # 9002, Banani, Dhaka - 1213, Bangladesh

Phone: +88 02 5503 4038-39, 988 4780, 988 4510
Fax: +88 02 882 3016

E-Mail: rol@rajoverseas.com.bd
web: www.rajoverseas.com.bd